

Gujarat Technological University

COMPREHENSIVE PROJECT - 840001

GUIDELINES FOR ASSESSMENT OF COMPREHENSIVE PROJECT

1. The panel shall consist of two experts' i.e. external examiner appointed by GTU and Faculty Guide for the Project .
2. The external examiner must be faculty member having at least 5 years of experience.
3. The project must have carried on by two students. In rare cases, projects by one students or three students could be permitted. In case, a project is studied by three students, the report cannot be ranked high. All the students who carried out the study may be allowed to make presentation before the panel. However, the panel is at liberty to ask specific questions to either of the students. Duration of presentation could be about 20 minutes.
4. Assessment shall be done separately by external expert for 70 marks and faculty guide for 30 marks. Assessment shall have two components viz., A. Assessment of Project Report. B. Viva voce. Details are furnished in excel file.
5. Research Report shall be evaluated on seven parameters and Viva Voce shall be evaluated on three parameters. Details are furnished in excel file.
6. Viva Voce shall be for about 20 minutes.
7. The Panel is supposed to assess the Project Report on the following parameters and take into account; the quality of presentation and the ability to convince their originality of the study. Extra weight age has to be given if the students present filled-in questionnaires, original data analysis sheets containing tally marks etc.
8. External expert in consultation with Director / Principal / HOD of the Institute may chalk out plan for conducting viva –voce specialization.
9. For any reason, concerned faculty guide is not present on the date of Viva Voce , the Director / Principal / HOD of the Institute can suggest another internal faculty as expert in consultation with external expert . In such cases, proper remark has to be entered.
10. Soft copies of all project reports in pdf format have to be submitted in a CD with proper disclosures: 1. Name of college 2. College Code 3.Branch Code and 4. Subject code: 840001. Respective file of the student has to be saved with enrolment no as file name.
11. The assessment report has to be signed by all the members of the panel and then by the Director / HOD of the Institute as authentication.
12. The format containing Enrolment No, Name of the Student, Project Title and Signature of the student shall be signed by all the panel members and Director / HOD of the Institute.